



A snapshot of some of the jobs requiring volunteers at St. Mary's

Fundraising Team for "Thanks a Million"

- What is required: To join our teams fundraising for conservation & renewal of our Church & Church Centre buildings – making them both sound and better equipped for our 21st century mission. Helping apply to grant-making bodies, coordinate appeals, and communicate with our own congregation & the wider public.
- Frequency: As required
- For more information: the Churchwardens via the Church Office – 01403 253762

Creche – 9:30am service

- What is required: Helpers to set out toys, welcome parents & children, play with children aged 0-3 in the side chapel during the 9:30am service until Communion, and clear away. *
- Frequency: Helpers are on duty approximately twice per term depending upon numbers
- For more information: Sue West – via the Church Office – 01403 253762

Baptism visitors

- What is required: Ambassadors for St. Mary's to visit prospective baptism families in their home (one visit) to get to know them & explain more about Baptism (& St. Mary's for young families), accompany them to a Kairos service, & attend the Baptism. Training to be given. *
- Frequency: c. 3 times a year
- For more information: the Vicar – vicar@stmaryshorsham.org.uk

Coffee servers – 9:30am service

- What is required: Helpers to arrive c.9:00am, set everything up and brew flasks of coffee. Skip the final hymn to put tea in pot etc, then serve coffee, chat and finally clear up
- Frequency: Once every 6 weeks
- For more information: Pam Dexter – via the Church Office – 01403 253762

Sidesmen for 8:00 and/or evening services

- What is required: People to welcome and assist worshippers to church, hand out books, count communicants, take the collection, collect up books and tidy pews etc.
- Frequency: on duty once every 3 weeks
- For more information: Lawrence Windwood – via the Church Office – 01403 253762

Midweek Church Welcomers (previously known as "Church Watchers")

- What is required: People to sit in church, welcome visitors and communicate with them as required
- Frequency: regular basis arranged to suit you – e.g. 1 hour/week
- For more information: Terry Brinkworth – via the Church Office – 01403 253762

Social events organisers

- What is required: People to join the hands-on & creative Hospitality Team in planning, facilitating and catering for social events for all ages. Enthusiasm, ideas & practical skills very welcome.
- Frequency: Termly planning meetings, and social events during the year
- For more information: Church Office – 01403 253762

* Admission to this ministry is under the authority of the Vicar and Churchwardens. Please note that, in line with our Parish and Diocesan Safeguarding policy, certain voluntary roles require a DBS check, to be coordinated by St. Mary's Safeguarding Officer.

Choir members

- What is required: Men, women and children to sing in the choir. Must be able to sing in tune but do not need to be budding solo artistes!
- Frequency: Need to attend choir practice on Wednesday nights (7:00 – 8:10pm for children; 7:30 – 9:00pm for adults) and commit to at least 1 service on Sundays when not away
- For more information: Valerie Lintott or Jeremy Weaver – via the Church Office – 01403 253762

Flower Arrangers

- What is required: Helpers to check and rearrange flowers at weekends and tidy up where necessary. Particular flower arranging skills are not required – just a love of flowers
- Frequency: About 3 or 4 times a year at the weekend, plus additional help for festivals
- For more information: Carol Stalley or Sheila Glaysher – via the Church Office – 01403 253762

TGI Fridays Helpers

- What is required: Adult helpers for Friday night youth club for 11 – 18 year old's. Build relationships, supervise games such as table tennis, football & operate tuck shop. Occasional: Trips out to trampoline parks, climbing, ice skating etc.
- Frequency: Part of a rota - at least once per month but preferably twice. Friday nights from 6:45 - 9:15. *
- For more information: Matt Lee - 07597 702394

Youth Ministry

- What is required: Adults to help work and share faith with young people (particularly ages 11+) at St Mary's. A range of roles are required from teaching/supervising on Sunday mornings at the Lighthouse (CIA) to one off events and weekends/weeks away with Parish groups. *
- Frequency: Part of rota for Sunday mornings 9.30 to 11.00 am; Monthly Sunday evenings 7.30 to 9.30 pm; One off weekends/weeks in School holidays.
- For more information: Matt Lee - 07597 702394

Children's ministry

- What is required: Adults to work with our Family & Children's Worker to help staff and run our various groups and events for children (e.g. the Lighthouse). Frequency: As required on a rota basis *
- For more information: Fiona Prentice – 01403 271667

Little Footprints

- What is required: Help to set up, clear away and host this St. Mary's parent/toddler group. *
- Frequency: As needed on Friday morning
- For more information: Church Office – 01403 253762

Kairos

- What is required: coffee servers, welcomers, musicians/singers, readers, A/V help ... let us know how you would like to help!
 - Frequency: Monthly or on a rota basis
 - For more information: Fiona Prentice – 01403 271667
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Bellringers

- What is required: People of any age to ring church bells; either those with previous ringing experience or complete beginners. *
- Frequency: Practice on Tuesdays (7.30 - 9.15pm) and Sunday service ringing at 8.45 - 9.30am and 6:00 - 6.30pm
- For more information: Val Burgess- via the Church Office – 01403 253762

Office Volunteers

- What is required: Ambassadors for St. Mary's to warmly welcome our many callers & give them practical admin help (& assistance to the Church administrator) – training to be given.
- Frequency: "10am -12noon and 12noon-2pm weekday slots" or on an ad hoc basis.
- For more information: Alison Carre - via the Church Office – 01403 253762

Servers

- What is required: People of any age to help with the preparation of the communion vessels etc. and to help serve at the altar. Full training will be given. *
- Frequency: As available mainly for 9.30am service
- For more information: Chris Button - via the Church Office – 01403 253762

Cleaners

- What is required: People of any age to help with cleaning the Church
- Frequency: As available mainly on Friday mornings, but at any time to suit
- For more information: Elizabeth Windwood via the Church Office – 01403 253762

Decorators

- What is required: People of any age to help with painting and decorating
- Frequency: As available for various projects
- For more information: Nigel Stalley via the Church Office – 01403 253762

Volunteer drivers

- What is required: To drive people to hospital and doctor appointments
- Frequency: As needed – when you are available
- For more information: Church Office – 01403 253762

Cooking and Catering

- What is required: Preparation and delivery of a meal in case of illness or bereavement and/or help with catering for social function and/or Sunday Lunch Club
- Frequency: As needed – Sunday lunches are held on the third Sunday of each month.
- For more information: Val Burgess for catering and Veronica James for Sunday Lunch Club via the Church Office – 01403 253762

Publicity

- What is required: To help our office team publicise St Mary's, services and events to the wider world
- Frequency: As required
- For more information: Church Office – 01403 253762

Verger Team

- What is required: To work with our Verger to help with the hosting and smooth running of services. *
- Frequency: As required on a rota basis
- For more information: Jane Gorrie – 01403 372499

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