

AUDIO AND VIDEO RECORDINGS OF A WEDDING
IN HORSHAM PARISH CHURCH

Notes (A) to be retained by the Couple ...

Because your marriage will be an unique event in your lives we do understand your desire to record it for posterity. However, you, your photographer, and your professional or private recordist need to know that there are important implications when recording a church service.

1. A wedding is an act of worship and the priest must ensure solemnity and reverence. You must obtain his approval before operating recording equipment in church during the service. Normally, if you observe the required conditions, he will be happy to allow it, but he may wish to impose restrictions. STILL and FLASH PHOTOGRAPHY are intrusive and are NOT PERMITTED during the service - please see that your guests and photographer are aware of this.

2. Copyright (1956 Act) may apply to material you record. Do note: (a) you are NOT being granted a copyright licence by virtue of the priest allowing the recording; and (b) you and/or your recordist must obtain any required licence from The Mechanical Copyright Protection Society Ltd., Elgar House, 41 Streattham High Road, London, SW16 1ER. (Tel. 01-769-4400).

3. You must obtain from any performer (singer or musician) their prior consent to be recorded (Performers Protection Acts 1958-1972) and pay any fee due to them in this respect.

We regret that the recording of your wedding has to be treated with such formality. Please be sure that you understand these conditions, and that you return part (C) and your recordist part (B) of this form not less than one week before the wedding.

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This part (B) to be completed by the Recordist:

Mr. (name of groom)
and Miss (name of bride)
(wedding date: .. / .. / .. time: am/pm)
have asked me, (recordist)
of (name of firm).
(Tel.:), to record their wedding.

I have read the conditions set out herein and undertake to abide by them.

Date: .. / .. / .. Signed:

1 Neither the priest nor Horsham PCC can authorise the recording of copyright material. The couple and/or their recordist undertake hereby to obtain any required licence.

2 The recording of the text of the service (BCP or ASB) is allowed under a "blanket" permit, but: (a) it must not be sold commercially (except originally by the recordist to the couple); (b) no more than three copies may be made; (c) it must not be exhibited in public in part or whole. (Hymns, anthems, etc. are not included in this blanket permit).

3 The recordist must meet the priest in the vestry not less than 15 minutes before the service and must be subject to any conditions imposed by the latter.

4 The recordist must: (a) treat all proceedings with due solemnity and not interfere with them; (b) not use extra lighting; (c) remain in the appointed location.

[Please return this form promptly to: The Secretary, The Parish Office, The Causeway, Horsham.]

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This part (C) to be completed by the Couple:

We, (groom's name:)
(bride's name:)
be married on (date:) .. / .. / .., have asked
(recordist's name:)
(name of firm)
(Tel.:) to record our wedding.

We have read the conditions set out herein and undertake to abide by them.

Signed: and:

Date: .. / .. / ..

1 Neither the priest nor Horsham PCC can authorise the recording of copyright material. The couple and/or their recordist undertake hereby to obtain any required licence.

2 The recording of the text of the service (BCP or ASB) is allowed under a "blanket" permit, but: (a) it must not be sold commercially (except originally by the recordist to the couple); (b) no more than three copies may be made; (c) it must not be exhibited in public in part or whole. (Hymns, anthems, etc. are not included in this blanket permit).

3 The couple must pay to Horsham PCC the "video" fee in force on the day of their wedding.

4 The couple must acquaint their recordist, photographer and guests with the relevant conditions.

[Please return this form promptly to: The Secretary, The Parish Office, The Causeway, Horsham.]