



Papers for the St. Mary's Church
Congregation AGM
29th March 2020

Church copies –

Please read and return for others to borrow

Also available to read on the church website: www.stmaryshorsham.org.uk

**ANNUAL GENERAL MEETING OF
ST MARY'S CHURCH CONGREGATION & COUNCIL**

The AGM will be held in St Mary's Church on Sunday 29th March 2020
after the 9.30 am service

AGENDA

1. Opening Prayers
2. Apologies for absence
3. Minutes of the Annual General Meeting held on 24th March 2019
4. Matters Arising
5. Thanks a Million Project -update
6. Church Council Mission Action Team Reports
 - 6.1 Worshipping and Praying
 - 6.2 Growing as Disciples
 - 6.3 Caring as a fellowship
 - 6.4 Serving and Transforming the Community
 - 6.5 Proclaiming the Gospel
 - 6.6 Building & Fabric
 - 6.7 Admin & Finance
7. Safeguarding – Report included with AGM Report pack
8. Nominations
 - 8.1 Churchwardens (3 vacancies)
 - 8.2 Parochial Church Council (4 vacancies)
 - 8.3 St Mary's District Church Council (5 people)
 - 8.4 Deanery Synod (4 vacancies)
 - 8.5 Sidespeople
9. Chairman's Comments
10. Closing Prayer

PARISH OF HORSHAM

**Minutes of the Annual General Meeting of St Mary's Church Congregation and Council
held in St Mary's Church on Sunday 24th March 2019 following the 9.30 service**

Nigel Stalley, Churchwarden was in the Chair and **62** Members of the congregation were present.

1. Opening Prayer

The meeting opened with prayers led by Revd Rebecca Tuck

2. Apologies for Absence

Apologies were received from Sheila Pilkington, Margaret Goddings, Hennie & Chris Sleeman, Judy & Terry Brinkworth, Myra & Dick Ansell, Karen Inglis-Taylor, Fiona Prentice and Lawrence Windwood.

3. Minutes of the AGM held on 18th March 2018.

Minutes of the 2018 AGM signed as a correct record.

4. Matters Arising

There were no matters arising from the Minutes.

5. Thanks a Million Project - update

Nigel gave a brief overview of the project stating that 2018 had been a year working on design ideas for both the Church Centre and the South Aisle reordering work. We have two teams taking a leading role in guiding the design process and co-ordinating fundraising events. We must express our grateful thanks to Janet Palmart who leads the Church Centre Team and to Glynn Wright who leads the Church Team for all they have done on our behalf during the last year.

The outline proposal for the South Aisle reordering is due to go before the Diocesan Advisory Committee next month for guidance advice and the Church Centre plans are currently with Horsham District Council for preplanning advice. Following a question, Nigel re-iterated that for both projects these early stages are important to ensure that what we are proposing will be viable projects. When the advice has been obtained, the plans will be shared with the congregation for comment.

Fundraising events are ongoing and everyone was encouraged to support these not only to raise funds but to raise awareness of what we are doing at St Mary's.

6. Church Council (Mission Action Team) Reports

All reports were available to be read in paper form in Church and on the website so they were not presented in detail. The Chairman briefly reviewed the reports and invited questions.

6.1 Worshipping & Praying

Thanks were given to Karen Ind who has taken on the acting leader role for this MAP team.

6.2 Growing as Disciples

This comprehensive report gave details of the many things happening within the children's and youth activities. Warm thanks were given to all who are involved in the activities and grateful thanks were extended to Fiona Prentice who is now the leader of this MAP team. Nigel gave particular thanks to Pam Dexter and Adam Healey for their sterling work last term with TGI.

6.3 Caring as a Fellowship

Morag has taken on the leadership of this MAP team and her guidance is much appreciated.

6.4 Serving and Transforming the Community

Nigel drew attention to the outcome of the Ofsted Inspection of St Mary's Pre-School in September when it was rated as Good overall and Outstanding for Personal Development, Behaviour and Welfare.

6.5 Proclaiming the Gospel

Due to the circumstances, this group had not met and we are delighted that Revd. Alan Mayer has agreed to lead this MAP team in future.

6.6 Buildings & Fabric

Nigel gave warm and grateful thanks to Steve Benson for his valuable work and stressed that there is always something to be carried out in the maintenance and upkeep of church property. Jane Gorrie was thanked warmly for her welcoming manner and diligence in looking after the church.

6.7 Admin & Finance

There was spontaneous applause in appreciation of the work that Keith Burgess undertakes not only in putting together the report but also for his day to day management of the finances of St Mary's. It was noted that although we anticipated a deficit at the close of the year, there was in fact a surplus.

On behalf of the Churchwardens, Nigel thanked all members of MAP Teams and their leaders for their diligent hard work, time and efforts as these teams are the "heart" of the church.

All reports from the Mission Action Plan Teams were accepted by those present.

7.0 Safeguarding

Nigel noted how fortunate the congregation is to have Rachel Tomlinson as our Safeguarding Officer. There have been significant Diocesan changes to the safeguarding process and it has taken considerable time and hard work to implement these. The task has been enormous and Nigel stated that Rachel has well over 100 people to ensure comply with the regulations and asked that prompt responses are given to her requests for information etc.

8.0 Nominations

All nominees had been proposed and seconded by members of St Mary's Church family on the Electoral Roll.

8.1 Church Wardens

For the three vacancies, three nominations had been received, Nigel Stalley, Stephen Benson and Morag Davies and they were duly elected unanimously.

8.2 Parochial Church Council

Alistair Inglis-Taylor had been nominated for the vacancy and was unanimously elected.

8.3 St. Mary's District Church Council

Joyce Brown, Keith Burgess, Sahar Davies, Nick Davies, Pam Dexter, Elizabeth Hawkins, Delysia Hill, Emmanuel Holden, Tim Hossack, Anne Hossack, Veronica Kidd, Elizabeth Lickiss, Zoe Malyon, Maureen Muggleton, Richard Pearson were nominated and unanimously elected.

8.4 Family Support Work

Hennie Sleeman, being the only nominee, was duly unanimously elected as our representative.

8.5 Deanery Synod

One nominee had been received, Marie Gros-Lemesre, and she was unanimously elected.

8.6 Sidesmen

The congregation were delighted to approve the list of Sidesmen as follows:

Myra Ansell, Christine Bright, Jenny Church, Paul Clarke, Peter Fruin, Sheila Glaysher, Ron Glaysher, Marie Gros-Lemesre, Elizabeth Hawkins, Richard Herrington, Denise Herrington, Delysia Hill, Jenny Holden, Alex Holey, Richard Holloway, Margaret Hope, Richard Hope, Veronica Kidd, Mandy Masters, Jean and Vince Mitchell, Christine Moore, Maureen Muggleton, Sheila Pilkington, Jane Pigott, Owen Pigott, Henrietta Sleeman Carol Stalley, Simon Tuck, Sue Watts, Pauline Welch, Sue West, Lawrence Windwood, Joan Wileman

Nigel thanked everyone for being willing to serve in the various ways and this was affirmed by hearty applause.

9. Chairman's comments

Before the Chairman's comments, Morag Davies gave thanks for the lives of those from our church family who have died in the last year – Elaine Burrell, David Collis, Jean Morton, Frank Newby, Brian Pilkington, Esther Tranter and Geoff Mills. Eternal rest grant unto them O Lord and let light perpetual shine upon them.

After expressing his surprise at being the Chairman of this Annual Church Meeting, Nigel said what a great shock it was to us all when Guy announced that he and Jebbs would be moving to Bath. Their last Sunday with us came quickly and we celebrated all that they had done for us both here at St Mary's and across the wider Parish in a lovely service. We were all sad to lose Guy and thank him for all his work among us over his eleven years in Horsham. Guy and Jebbs were wished well as they follow God on their journey through life.

Nigel went on to say:

"Not surprisingly Guy left a large hole in many areas of church life, however, we are very fortunate to have so many people who have stepped up to help us in our time of need.

I must express huge thanks to Alison Carré and all her office volunteers who have taken on the extra admin work. Over the past few months it has become apparent that there is a huge number of our church family who do so much, often in the background and unnoticed by many of us, but without whom we could not be the caring fellowship that is St Mary's Church. Thank you to Jane, our vergier, who looks after our Church and is so welcoming to all our visitors. Our work with Children & Families changed this year when Fiona Prentice reduced her hours and we welcomed Laura Fletcher to the team. Thank you both for all you do. Music at St Mary's is central to our worship and I must not only thank our wonderful choir but also Jeremy, Mike and Valerie who do so much to ensure the high standard of music we have come to expect.

I particularly want to thank Rebecca who, as a new Curate, found herself taking on more than she would have expected at this point in her training and so too have Simon and Karen our Lay Readers, so thank you both. Next Alan, what a star! He has been working hard both front of house and doing much more behind the scenes. Thank you, Alan.

I also need to recall the help and support we have received from across the Parish team. Bernard Sinton was appointed by the Bishop as Interim Rector and we are very grateful for his leadership. Thank you to Fr David and particularly to Natalie. Not only has Natalie taken on supervising Rebecca's training, she has also been very willing to lead and preach at a number of our services in addition to her work at St Leonard's.

Following Guy's departure, Horsham Team Parish became the subject of a review and we were not able to start the process of appointing a new incumbent until this had been completed. The review has now been completed and Archdeacon Fiona has announced her proposals. This is that St John's in Broadbridge Heath, becomes a parish on its own, similar to what happened with St Mark's in Holbrook. The final decision is yet to be made but it is likely that St John's will become a separate parish by the end of 2019.

This means that we will shortly be in a position to look for a new Vicar (Team Rector) at St Mary's. At our District Church Council meetings, we have begun work on our Parish Profile and we will carry on this work over the coming months. There are exciting and interesting times ahead for us all. However, being patient and

wanting quick answers can be frustrating and we must remember that it is God who decides when things will happen and how. I would draw your attention to Ecclesiastes 3 vs 1-3 and Isaiah 40 v31 where it is clear it will be when the time is right that we will be found a new Vicar, who is someone who meets our needs and is keen to walk with us in faith as we strive to be a Church inspired by God's passion for the world.

The Churchwardens would like to thank everyone who has served our church community in any way during the last year. We would also like to say thank you to Liz Lickiss standing down as a fellow Churchwarden. Finally, we would like to say what a privilege it has been to serve the family of St Mary's during the last year. We could not do what we do without all your kind words of support and encouragement and prayers."

10. The meeting closed in prayer and those present saying the Grace together.

Vicar's Preface

As I begin my ministry as Vicar of St Mary's, it has been a joy to read through this report, and see just how much has been done by so many during 2019. This is clearly a church in which everyone plays a part, offering their time, skills, and finances, in order that the church might flourish, the wider community might be blessed, and that Christ might be glorified.

Thank you especially for all that has been done to sustain the ministry of the church during the vacancy, when many have taken on extra responsibilities. As we look forward towards the future, working in partnership with St Leonard's and Holy Trinity, we do so confident in the grace of God that will lead and sustain us for the adventures that lie ahead.

"We continually remember before our God and Father your work produced by faith, your labour prompted by love, and your endurance inspired by hope in our Lord Jesus Christ." (1 Thessalonians 1:3)

Lisa Barnett

Thanks A Million report for the St. Mary's Church AGM

There has been some progress on both the Church and Church Centre projects during the last year.

Church – South Aisle Reordering

Our Architects (John D Clarke) advised us that we had got to a stage in the design process where it would be good to get a grant awarding body on board, if possible, before further work was made in finalising design ideas and taking the proposal formally to the Diocesan Advisory Committee (DAC) for approval. Glynn Wright and Greg Andrews have since been carrying out some background research into grant awarding bodies and asking the Diocese for advice. They recently presented their findings to the DCC. The main conclusions were:

- A low probability that the Heritage Lottery Fund would give a grant.
- We will need to show that we have significant funds for the project before charitable grants can be awarded (match funding).
- The high cost of the project, because of the listed status of the building, will prove an obstacle for some grant-makers.
- Funding from grant makers is likely to be in modest amounts of around £10k.
- The DCC needs to assess the capacity of the congregation and wider community to partially fund the proposed works in St. Mary's Church when there are expected to be future calls on the same people for the larger project on the Church Centre.

Church Centre -Redevelopment

Our architects (John D Clarke) produced an outline proposal that was taken to Horsham District Council for pre-planning advice. Following the feedback from HDC our architects made some more changes to the proposal. When this latest proposal was taken to the DCC it was agreed that there were fundamental questions that needed to be addressed before we moved any further forward. We had started out on this project with the intention of trying to meet many different mission needs. The result was that the design proposed was making too many compromises and still not meeting some of the key needs that we had proposed. It was agreed that we need to have time to reflect on our needs and early in 2020 to have a meeting to address and identify the key mission aims of the project before moving any further forward.

Fundraising

During the year fundraising for the Thanks A Million project has continued. The Pre-school organised another successful Fun Run, there have been two Jazz evenings and a Treasures evening with Rupert Toovey. We are also very grateful to all those members of our Church Family who have signed up to Easyfundraising which gives us a donation when they shop 'on-line'.

WORSHIPPING & PRAYING 2020

REPORT TO THE ST MARY'S CHURCH CONGREGATION

Team members: Karen Inglis-Taylor, Jeremy Weaver, Liz Lickiss, Veronica Kidd, Valerie Lintott, Sarah White, Karen Ind (Acting Team Leader)

2019/20 Objectives to Date

Achieved

<ul style="list-style-type: none">• Make some changes to All Age Worship service to make it more family-friendly. Re-constitute the worship band• Revive the Informal service.• Revive Evensong. Advertise our music across the town in this Year of Culture?• Have another prayer vigil between Ascension and Pentecost.• Worship Booklet – consider ways of cutting down on use of paper.• Offer prayer ministry at the Flower Service?• Consider a quiet day at St Mary's with an outside speaker• Advent 2019 – create another 'Art Book'?	<p>Many options discussed. More young people now involved.</p> <p>Not yet achieved but see below.</p> <p>Rebecca has laid good foundations. Some changes now needed.</p> <p>Now always at 6.30. further discussion needed</p> <p>24/7 prayer organized in the prayer room</p> <p>Lisa will trial a new worship Booklet during Lent</p> <p>This was well-received. Also Brexit prayer stations worked well.</p> <p>Something for Lisa to consider</p> <p>Not achieved this year but see below</p>
---	--

Reports from other areas that the team oversees

KAIROS REPORT

Kairos is a popular service for younger families. It is the service that we welcome newly baptised children's families to as it is particularly family friendly and newcomer friendly. Numbers of attendees are the same as last year. The congregation changes faster than most as older children leave and families with babies and toddlers move in.

Music has been led by the wonderful Billy Crook, Jeremy Weaver, Mike Overend and Jenny Watts and, since Billy went to university, several younger members of the choir have been singing at Kairos.

The year was scattered with communions, baptisms and other special events such as the Christingle service, the Nature trail, the service & picnic at Chesworth Farm, Prayer Spaces and the wider church events such as welcoming Lisa and the Reverse Advent calendar Foodbank collection.

Each service has a topic following a 'big theme'. The big themes this year were 'Pictures of Faith' eg faith is like a river, 'Taking God into our Daily Lives' eg when you're eating meals, give thanks, 'Vocations' (following the diocesan initiative, year of vocation) eg bankers or doctors and looking at Christian values in popular children's books eg celebrating diversity looking at Elmer. Rebecca & Laura lead the service with help from Alan, Bernard, Pat, Fiona and Karen. Every time there is an interactive prayer activity with something to take home to remember the message and a sticker and a stamp to put in the Kairos passport.

For the first time we have had a candlelit Nativity Kairos to go with the Crib Party which was well attended. This will be reviewed if the service is put on again on the same day as Nine Lessons & Carols.

There is a large team of volunteers who are readers, welcomers, refreshment servers, passport controllers and the 'tech' team who help the service to be welcoming and worshipful – thank you to them.

Fiona Prentice/Laura Fletcher

CHOIR REPORT 2020

St. Mary's Choir is an integral part of the church and provides a valuable leadership with regards to all aspects of music within the service. As Director of Music it is my job to provide the music to the best of mine and the choirs ability. I think generally we manage to fulfil that requirement. As a Parish church we are very lucky to produce music of the calibre we do and I thank all members of the choir for that. The choir has really grown over the year and at the moment membership is at 50 (over 18 choristers) an amazing achievement for any parish choir! I remember when we went to Hereford Cathedral in 2014 the Dean said we were one of the biggest (if not) Parish choirs they had had singing the services there. We are very lucky to have the enthusiasm and musical ability of all members of the choir.

2019/20 has been a busy year and productive year for the choir. At Christmas time we provided the music for three carol services, the Advent, Nine Lessons and Carols and the Epiphany Carol Service as well as Singing at the Bandstand. Plus our usual choral evensongs / CIVIC services and special events such as Weddings and Funerals.

I would like to continue to pay a big tribute to Valarie Lintott who has helped in training some of the choristers for their RSCM Voice for Life Achievements – it has been greatly appreciated by me and the choristers themselves.

The following Medals / Ribbons have been obtained:-

ROYAL SCHOOL OF CHURCH MUSIC STUDY & ACHIEVEMENTS 2019

ADULTS

LOUISE BIDLAKE: RED LEVEL (DISTINCTION)
Studying for Silver Award

ROGER LINTOTT:
Studying for Silver Award

JENNY WATTS: YELLOW LEVEL (MERIT)
Studying for Gold Award

CHORISTERS

LAUREN BIDLAKE: BRONZE AWARD (DISTINCTION)
Studying for Red Level

BETHANY CRABB:
Studying for Light Blue level

CATHERINE CRABB: LIGHT BLUE LEVEL (PASS)

Studying for Dark Blue level

JOSHUA CRABB: RED LEVEL (MERIT)
SILVER AWARD (DISTINCTION)
Studying for Yellow level + Grade II Theory

Benjamin Durance:
Studying for White level

Caleb Durance:
Studying for White level

JAMES GARDNER: BRONZE AWARD (DISTINCTION)
Studying for Red level and Grade II Singing + Grade II Theory

LILY HORNE: LIGHT BLUE LEVEL (MERIT)
Studying for Dark Blue level

BENEDICT KEEBLE:
Studying for White level

SAM KEEBLE: LIGHT BLUE LEVEL (MERIT)
Studying for Dark Blue level

MATHILDA v.h. LINDEMAN: LIGHT BLUE LEVEL (DISTINCTION)
Studying for Dark Blue level and Grade II Singing

- The choir was successful in a competition run by the RSCM to have their performance of an Advent carol put on the RSCM's website in Advent 2019.

The next Cathedral visit to Exeter is in the summer of 2020 (we are taking 53 members - I worry about the size of the choir stalls there!).

The choir would not run effectively without other key members and I would like to take this opportunity in thanking the following people:-

Mike Overend, our Assistant Organist continues to provide excellent support in all areas.

The conducting skills of David Tilsley and Liam Stone help out as and when needed and I thank them all for their continued support and contribution.

I would also like to continue to pay tribute to Valarie Lintott who has helped in training some of the choristers for their RSCM Voice for Life Achievements – it has been greatly appreciated by me and the choristers themselves.

A big thank you to all the ladies who kindly feed us before choral evensongs and important occasions, to Carol Stalley for keeping our robes up to date and of the right length. To our Chairman, Steve Benson and Valerie Lintott our choir secretary, who keep the emails flowing nicely!

The choir do a fantastic job and the standard of singing remains very high.
I am looking forward to continuing this for the remainder of 2019.

Jeremy Weaver

Director of Music

Sidespeople Report

We are very grateful to our team of 32 sidespeople who welcome the people at each service at St Mary's, giving out service sheets and helping the congregation. Everyone has carried out their duties excellently and kindly volunteered for special services. We would especially welcome any new volunteers who might like to join us.

Lawrence Windwood

Server's Report

The serving team provides servers for all the main Sunday services and additional services as required. The team currently has for the last year had 15 members and we have recently had several youngsters who have started training and hopefully will soon start to serve at the 9.30 am Eucharist services. However we do still continue to look for new members. The Server team remains very dedicated and it is through all their support, enthusiastic hard work and commitment that we are able to help support St Mary's worship."

Caring as a Fellowship MAP team report

Members of this team are Morag Davies, Pam Dexter, Elizabeth Hawkins, Christine Bright, Sahar Davies, Manny Holden, Tim Hossack, Laura Fletcher, Alison Carre, Val Burgess

I would like to thank all the members of the church family who give freely of their time and talents in so many ways. The volunteers who take folk to hospital appointments have been very busy over the last year. This ministry is so much appreciated by those needing lifts to Redhill, Brighton, Guildford. A friend driving you to a consultation that could be so daunting relieves the tension. Please don't forget to claim petrol, parking expenses. You can gift aid the money back and the church receives 25% back.

During the Flower Festival members of the Healing Support Team were on duty to offer prayer ministry if the need occurred. We will offer this again this year.

Name badge Sunday after the 9.30 service helped people put names to faces that they may have seen for many weeks, but too shy to ask for names.

In September we held an Acorn Healing Ministry Listening course. Twenty folk attended the sessions. It was well received and interest expressed to do the next level.

In the event of national mourning, materials for Operation London Bridge (Queen) and Tay Bridge (Duke of Edinburgh) are held in the Parish Office.

Alan Mayer was the guest speaker at the Healing Service held in October. It was well attended and the talk reflected to those in need. A special thank you to the choir who went above and beyond helping us to sing! The next Healing Service will be at 6.30 on 18th.October.

The office has been endeavouring to build a contact list of next of kin of congregants who might live on their own. There hasn't been a great take upon this but will continue with our efforts.

We are exploring "Wrap around childcare" for working parents. Laura has some plans that are being investigated.

Tim Hossack is hoping to set up an afternoon meeting primarily for older men who might have time on their hands.

Morag thanked Sahar for her continuing work on St. Mary's becoming an eco church. Reference materials are held in the Parish Office.

Our housebound church family who wish to receive Communion have been cared for by some of our Lay Ministers of Communion who have been trained in this ministry.

Alison Carre did an Acorn course in the autumn that will give her a counselling qualification. Morag did the Diocesan Pastoral Elective course and received recognition as an Authorised Lay Minister.

Future plans for 2020/2021

We are looking to book an Anna Chaplaincy training course in the springtime. This will be geared at care for elderly folk, EMI and their carers and end of life.

To recruit and train new members for the pastoral visiting team.

Reports from other areas that the team oversees

ST. MARY'S ALMSHOUSE REPORT TO ST MARY'S CHURCH AGM MARCH 2020

St. Mary's Almshouse provides ten, one-bedroom flats at an economical rate. The accommodation is split between east and west houses situated on Normandy. The flats cater for the older person of limited means, still wishing to lead an independent lifestyle. St Mary's Almshouse is a registered charity, run by the Trustees who are in post by virtue of their office, being the vicar and the four churchwardens.

This report is an opportunity on behalf of the church family to thank all those who help in the running of St. Mary's Almshouse. Thanks must go to our warden at the Almshouse, Sirpa Camp, who is on call for our residents, seven days a week. This year Sirpa indicated her desire to step down as warden and the Trustees are currently in the process of advertising for a new resident warden to take over from Sirpa. Thanks must go to Morag Davies who also performs the role of Pastoral Visitor at the Almshouse. Thank you to Vince Mitchell, the honorary treasurer, who maintains the accounts and for being on hand to assist residents with their benefits claims. He is ably assisted at year end by our independent examiner of the accounts, John McCutcheon. Finally, a vote of thanks to our Clerk to the Trustees, Michael Miles.

This year we designed a change to the empty flat to increase its size and offer improved accommodation for the resident warden. Unfortunately the costs involved were prohibitive and only minor changes and full redecoration were carried out. The flat is now nearly ready for the new resident warden, once appointed.

As a result of the Fire Risk Assessment conducted in 2019, the Trustees implemented an upgrade to the west house fire alarm system. The Trustees are also in the process of changing all the flat doors in west house to fully certified fire door sets. We are very grateful to David Swarbrick who is overseeing this project for us.

Steve Benson
Joint Trustee

St. Mary's Sunday Lunch Report 2020

A committed team of volunteer helpers continue to provide a 'Traditional Sunday Lunch' usually on the first Sunday of the month in the Manor Room. This lunch service is for those who live alone, and is an opportunity to provide a good meal, and more importantly friendship and Christian Fellowship.

30 or so people attend; the tickets are always in demand. A modest charge of £6 covers the cost of the food, and makes a contribution towards kitchen expenses and equipment.

Many thanks are due to the team who give up their time on Sundays to help in this way. Their cooking, (and washing up), skills are much appreciated, and the feedback from the diners is always positive.

After many years of invaluable service two of our volunteers , Pauline Welch and Veronica Kidd have stood down this year.

I am pleased to report that we have recruited some new helpers to our team this year and we look forward to continuing this much appreciated aspect of Christian service to our community .

Veronica James
Organiser

AGM report for GAD 2019

- | | |
|---------------------------------|-------------------|
| • Growing As Disciples MAP Team | Fiona Prentice |
| • FACT overview | Fiona Prentice |
| • Youth Work | Lee Buck |
| • Little Footprints | Laura Fletcher |
| • Lighthouse/ Creche | Liz Lobb/Sue West |
| • Core | Becky Hawkins |
| • Home Groups | Katherine Potter |

GROWING AS DISCIPLES MAP TEAM REPORT

The GAD MAP objectives were/are to provide discipleship opportunities for the whole church family. We achieved this, using the interregnum as a time of consolidation, following the diocesan initiatives of the Year of vocation (2019) and the four mores (2020->2025) with few new initiatives except for the successful Reverse Advent Calendar for Horsham Foodbank.

We promoted the diocesan courses and materials for the year of vocation including the Lent course for groups *Living Christ* and the personal reading: *Life is for living (discerning your vocation)* and *A Way of Living (rule of life)* which were explored at the informal service and café church.

Course for First Communicants before Confirmation There were 10 children admitted to communion last year after a 4 session course. This has been offered again to all children connected with the church that are Year 4 and above by Joyce Brown & Rebecca Tuck. As last year, the children will receive their first communion on Mothering Sunday (22nd March 2020) at the 9.30 all age service.

Confirmation There were deanery Confirmations on 5th June at Warnham; we had 2 young people and 1 adult confirmed.

Sermon series, 'Going deeper' sessions, lecture series and church away weekend were postponed during the interregnum.

Fiona Prentice
GAD lead for 2019

OVERVIEW FAMILIES' & CHILDREN'S WORK 2019

Our purpose is to

O overview the provision of families' and children's ministries at St Mary's (where are there gaps, what needs linking? What needs resourcing?)

O model, communicate and challenge everything we do in God's name for children & families. The ministries all evolved and grew despite the interregnum. Laura shepherded Little Footprints, Kairos, the termly parties (Crib party, Egg party & Kairos picnic) and liaised with the preschool & school as well as being on the CAAF team and leadership team. I continued with the general overview & coordination, administration, practices & procedures and also oversaw Lighthouse, holiday clubs, 'Who Let The Dads Out?', childcare sessions during the 9.30 services in the school holidays and other ministries.

We were given our own separate budget in 2019 (instead of liaising across the different MAP teams with whom we work), so we are now able to get better clarity and control over what we spend. Laura has set up online timesheet and budget files for us. At present both of us are working well in excess of our paid hours.

Little Footprints, our termly Friday morning sessions for parents, carers, babies & toddlers has a wonderful, very strong, new team and has welcomed on average around 40 families into the Barn each week to provide a valuable outreach facility and offer an informal and friendly atmosphere to bring local families together at St. Mary's. Students from the sixth form at QE11 school attend the group to help prepare and serve refreshments for the

children and the Mothers' Union also provide invaluable help in serving refreshments for the parents and carers in attendance. A huge thank you to Katie Tanna, Abby Edey, Caroline Comper, Eleanor Forster, Krystle Gass, Maria Russell, Emma Picton and Stacey White for all their help to make sure that this important offering has continued to thrive over the past year.

First Steps baptism preparation mornings happened twice in 2019 and have been suspended for a few months in light of the current research and our own success in order to re-evaluate the 'Baptism ministry strategy'.

'Who Let The Dads Out?' has held 3 very successful termly sessions that had the themes of 'moving & grooving', construction and pizza-making. Thank you to Sunil, Martin, Clive & Janet for the planning and hard work in making sure these are well run. Over 30 dads and their children attend. I put a selection of photos of each event onto the church families' website page <https://www.facebook.com/fionaprentice.stmarys/>

Other ministries: We have supported M&Ms (Martha & Mary's, the termly communion service for Yr R, the preschool and all parents of little ones) led by Karen IT and Rebecca. We have led school assemblies at St Mary's school and been involved in their prayer spaces and HSA events. We have set up prayer spaces in the church and engaged in the ThyKingdomCome Prayer event. We experimented with a new kind of holiday club this summer where we went 'on a journey' at a different Horsham venue each Tuesday finding out about God being with us on our journey. There were themed families' activities at each venue. Summer 2020 there will be a more traditional holiday club – the Scripture Union's WONDER ZONE – where the children (aka the scientists) will be supervised by 'professors', researchers & lab techs!

We have focussed on recruiting more volunteers and looking at succession planning for various key roles particularly in the creche, Little Footprints, the holiday club and the Lighthouse.

Our plans for 2020

- to create stronger links between the newly baptised children's families, the preschool families, the Little Footprints families and the Bumps & Babies members to encourage them into the church family, to come to Kairos, the DODI (drop off drop in) café, Pilgrim and other church groups to nurture discipleship.
- to initiate more intergenerational links (encouraging relationships/mutual appreciation, the expectation that all ages will be included) especially with all age worship services, the mix of volunteer teams, the events organised.
- to support the running of all our current ministries vis. Little Footprints, Kairos, Lighthouse, the crèche, M&M's, Open the Book, WhoLetTheDadsOut? and First Steps.
- to enable the school's regular communion every half term to go paper free by producing the PowerPoint, to take a share of the school's assemblies, to investigate and support wrap around childcare for our church families and the school.
- to liaise with & to facilitate groups and events such as the school prayer group, the school's worshipping committee, school events, Messy Church, Horsham Churches Together (OneGoodFriday, Funday Sunday, Messy Harvest & Messy Light party)
- to have a wider focus on children's work across the parish (eg Arunside is now in our parish, Fiona & Chris Robertson have set up a Horsham Hub (diocesan initiative for salaried and voluntary children's workers) in the Horsham Deanery and to work with the team churches on events such as the Ride & Stride for families.) The overall purpose of this ministry is to enable St Mary's to be a welcoming and inviting place for families and children, helping them to feel they belong and enabling them to grow in faith. We want to facilitate building relationships and faith experiences. We try to ensure a balance of worship, fellowship, discipleship, evangelism and service opportunities across these ministries.

Laura Fletcher and Fiona Prentice
Families & Children's team

LIGHTHOUSE SUNDAY CLUB REPORTS

There are now only 3 groups within Lighthouse: - Beamers /crèche: 0 - 3year olds, in the Trinity chapel, Sparklers: 2 + 5-year olds (or not yet ready for the Lasers), in the Leslie room and Lasers: 5 - 11-year olds, in the Barn. We are reviewing this currently- exploring new ways of meeting.

Report from Beamers /crèche

Objective: to provide a safe, welcoming, well-equipped space, manned by volunteers, for babies (0-3-year olds) when they get restless during the 9.30 service or at other events.

Sue regularly sorts, cleans and repairs all the toys in the crèche, the Leslie room and the Happy Bags with the help of Maureen Muggleton.

The creche continues to be manned except during the Summer, Easter and Christmas holidays. The team are ten strong as follows: Alex Humphreys, Barnie Stewart, Becky Struthers, Jay Pearson, Judy Andrews, Rebecca Lawrence, Nicola Barber, Ros Pollard, Sue West and Zoe Malyon.

We recently recruited Judy Andrews, Nicola Barber and Ros Pollard. Sue West does not have a current DBS check due to a lack of suitable ID. There is always a minimum of 2 volunteers in the creche. One can be non-DBS checked if supervised by the other. The children in the creche are always visible from the church and it is easy to summon extra help should this be necessary.

Since moving the youngest members of the Lighthouse to the Leslie Room, numbers using the creche have reduced significantly (down from an average 5.6 in 2016 to an average of 2.1 in 2019). One of the objectives of moving the Lighthouse was to reduce the numbers of 3+ year old children using the creche. In this respect the move has been successful.

Numbers of children using the creche vary significantly from week to week (from nil to 9, in 2019). Numbers tend to be higher when there is no Lighthouse (first Sunday of the month or during half terms).

We would like to thank all the volunteers for their commitment & dedication to this important 'First Step' ministry.

Sue West
Crèche coordinator

Report from Lasers and Sparklers

2019 has been a time of anticipation and change for Lighthouse and we have welcomed an average of twenty-five children from three to eleven years to our Sparklers and Lasers groups each week.

In a move to continue making Lighthouse accessible, we have been working to make our sessions more inclusive, providing sensory toys and activities for children with additional needs and encouraging parents to attend our dropin sessions. It has been a delight to see all the children flourish.

This year has also seen the introduction of our new Scripture Union resources. The children are exploring the Bible through the *X-Stream* and *Splash* series with great results.

In a break from tradition, our 2019 fundraising effort was to help run a Lent Lunch. The older children enjoyed acting as waiters and waitresses, serving the soup and salad and the younger Lighthouse members enjoyed selling (and sampling!) cakes from their stall.

2019 has seen the arrival of some additional volunteers, both new and returning. We are so pleased that Simon, Hannah, Sahar, Jude, Lucy & Liesel are lending their talents to our team and that Tracy is making a welcome return.

Our Flower Festival entry was a dragon, complete with fiery breath and beautiful amber spines. Alongside this fearsome beast were the trees of the St Leonard's forest, made from the children's painted handprints. Visitors were encouraged to add their God-given talents to each leaf.

At Christmas, the children had great fun creating and starring in a Nativity play organised by Lee Buck. The end of 2019 was marked by our excitement at the arrival of Rev Lisa, Stephen, Amy, Cara and Ross to St Mary's.

A huge thank you to everyone who continues to work in our thriving children's ministry.

Liz Lobb
Lighthouse Coordinator

OPEN THE BOOK REPORT

The Open the Book team continues to tell bible stories in an interactive and enjoyable way during assembly at St Mary's CoE Primary School. Recently the team has expanded and we have been invited to provide input into Arunside Primary School. In addition, we have been approached by some Mums at Heron Way Primary School for details on Open the Book so that a similar service may be offered to the school attended by their children. Volunteers to join the team are welcome. It is a privilege for us to enable children to engage imaginatively with bible stories which we undertake with enthusiasm and joy.

Delysia Hill
OTB Team Leader

PARENTING COURSES REPORT

Hazel Garner and I have run another parenting group for parents and carers of Pre-school age children. We used St Leonard's Peter Apted Room as a venue, which proved to be a really comfortable and welcoming space and had six regular participants as well as two others who dipped in and out a bit. Most had children at St Mary's Pre-school and it was also lovely to have Sue Lismer attending the group. We again used resources produced by Care for the Family – for the first time with this age group – and again found them very accessible and appropriate for 21st century parents. Feedback was very positive.

Earlier in the year I joined several of the parents who attended our previous group for parents of teenagers at St John's Church, Broadbridge Heath. The participants were keen to speak to the church family about the group and how it had helped them as parents, so we had a short slot during a Sunday service to offer a brief presentation. This was well received.

I mentioned last year that I was trying to form a small Parish-wide group who could steer the Passionate about Parenting project more sustainably into the future. Sadly, some of those who initially expressed a lot of enthusiasm have not been able to continue their involvement due to other commitments, so it is likely that it will continue to be me and Hazel. A recent offering to the Pre-school group was cancelled as only 2 parents signed up.

Hennie Sleeman
Trained Mothers' Union Parenting Course leader

YOUTH WORK REPORT

From St Mary's 2/3 young people attend Café connect, Youth Alpha and Cell groups. We are hoping others start to follow to help build their knowledge and faith of God.

The young people have been invited to May Camp along with the rest of the Parish. We have already started to get forms in for a lot of them. Most of these are young people from the Choir.

All youth leaders have also attended training delivered by Dan Jenkins (youth Officer for the diocese) they have also attend a Christmas social meal with other leaders from the Parish and extending to St Johns leadership team.

Lee Buck
Parish youth enabler

CORE REPORT formerly CIA Christians in Action

C.I.A is currently in a transition period. We have recently moved from the vestry room to the Chapel in the barn. This was decided as the Choir started to join us and our numbers were too big. Since moving to the barn, only 1 of the choristers regularly attended so we have moved back to the vestry. This is currently being looked at regarding the choir joining and the location again. We are also looking to change the name. There is a nice feel around the word the Core.

We have looked over the Bible from what is the point of the Bible, what's the difference between new and old testament and focused on a certain set of books in the new testament. It was clear we needed to work more on the Bible. We have also been testing resources energise and Roots. It seems we will go ahead and get a subscription to Roots for C.I.A.

CIA is now separate from Lighthouse, Gemma (Lee's partner) helps on 3rd Sunday and Neil and Becky run it on the 2nd & 4th Sundays. The termly joint newsletters of 2019 have been replaced by a notice slot of 10 minutes during the 19th April and 21st June to give church news of new initiatives and feedback on May Camp etc.

Lee Buck
Parish Youthwork enabler
Family & children's workers

HOME AND SMALL GROUP REPORT

We currently have 9 small groups with around 70 members meeting in various places and at various times. A few groups followed the Year of Vocation materials, but many chose to select their own. In addition, other groups such as "What's the Pint" continue to meet to serve a related purpose.

We have continued to communicate occasionally with the leaders with ideas of books/guides to study. We did not hold a leader's meeting last year, but plan to do so this year.

We tried to seed a new group through putting on two Lent courses offered on a Saturday and weekday evening. There was virtually no take up and they were both cancelled. There was one new group set up on a Friday afternoon, which now has 6 members and meets regularly.

Katherine Potter
Home Group coordinator

SERVING & TRANSFORMING THE COMMUNITY MAP TEAM

REPORT TO THE ST MARY'S CHURCH CONGREGATION

AGM March 2020

Team members : Kim Edey, Veronica James, Brenda Large, Sheila Pilkington, Hennie Sleeman, Nigel Stalley (team leader), Pauline Welch

During the year Sheila Pilkington decided to step down after many years of faithful commitment to the Team. Kim Edey has also decided to step down from this role due to his work and family commitments. Their contribution has been greatly appreciated.

Objectives for 2019/20

Maintain Night-shelter involvement & Horsham Churches Together support

St Mary's has this winter hosted the Night Shelter on Sunday nights in The Barn, and many people from the congregation have helped as volunteers. (See full report below). Regular support for the Food Bank via donations of food continues.

Supported Agencies

£1000 was given to each of Horsham Y Centre, Family Support Work and TeachBeyond. Proceeds from all the Lent activities (Lent Angels, Lent Angels and home collection boxes) were given to Turning Tides; the sum raised was £1273.34. Harvest gifts went to Salvation Army's Hope In project, with £179.37 being sent as well as our food gifts. Christian Aid envelopes were available at the main Christmas services alongside St Mary's own collection envelopes and raised £211.20.

Nominations for organisations to be supported in 2020 were invited from the church family. There was a very good response which was used to guide our decision making, and a leaflet containing information about each organisation and giving a named contact from the congregation for each one has been produced. Copies are available on the table by the church main door.

Participation in Horsham District Year of Culture

Mike Overend produced a programme of six lunchtime summer concerts starting during the Flower Festival. These were very well received and raised £503.90 for church funds.

Support Pre-school with expansion and development

No current scope to achieve this.

Explore development of small-scale café area in church, pending Church Centre development

This was discussed with the leader of the Church Welcomers and agreed not practical to implement at present due to the extra demands it would place on his Team.

Objectives for the Year 2020/21

- **Maintain Night-shelter staffing & Horsham Churches Together support**
- **Support Mission Agencies**

The DCC has approved for 2020:

- Family Support Work, Impact Foundation and Loiyangalani Trust to receive financial donations,

- Lent proceeds (Lent Angels, Lent Lunches, collecting boxes) to go to Turning Tides,
- Harvest food gifts to Salvation Army's Hope In project, and monetary gifts to Stephen's Children
- Christmas pew collections for Tear Fund

- **Support another lunchtime summer concert series to be organised by Jeremy Weaver and Mike Overend**
- **Possible involvement with Hear Here, a diocesan project which trains volunteers to maintain hearing aids, and equips them to establish this as a drop-in community service, usually alongside an existing social event**
- **Support Pre-school with expansion and development as practicable**

Reports from other areas that the team oversees

St. Mary's Pre-School, February 2020

Our Forest School provision continues to grow. We are doing an extra morning for those children who want to do it twice a week, enabling us to offer more spaces in the main pre-school. We also offered a Forest Fun Holiday club in the summer holiday for school aged children at the Scout site in Colgate. This could not officially be called 'forest school' as it was not an ongoing provision but it enabled some children to extend experiences and skills from previous forest school sessions and other children to have an introduction to what we do. We hope to offer this again in the Easter and Summer holidays this year.

We have also continued our link with the Age Concern Centre at Lavinia House. The Wednesday afternoon children visited every three weeks last year and building up relationships with the older people over that time so that they would ask about them by name if someone was missing. This year, with a new group of children, it has been lovely to see the children arrive and head straight for a particular lady they know will read a story to them or a gentleman who loves to play 'Mr Potato Head' with them. Parents have commented that the attitude of their children to older people has become more caring as a result. Over February & March we had display in the library showing some of the things we do together along with our dinosaur and volcano activities.

We have a strong team of 12 staff members plus a growing band of faithful volunteers from the church who come to play with the children, wash up, help at forest school sessions or weave ivy bunting for our forest school site. The staff do their best to support not just the children but their families as well, directing them to other support services, offering parenting courses, helping them to make connections with other families and of course, the church. Parents have said how much they value the continuation of provision provided by St. Mary's for their families, with Baptism, Little Footprints, Kairos, the Pre-School, Who Let the Dad's Out & other events, Lighthouse and beyond.

Difficulties the pre-school has experienced this year include disappointment over the lack of progress with the Barn project, which was to enable us to have a 'purpose built' venue while also bringing in revenue for the parish. We have also experienced extra challenges with the Guide Hall premises during January and February after the garden wall collapsed, making the garden inaccessible. With kindness from the school, Lisa's family and volunteers, however, we have managed to take the children out each day as we are required to do, and we are now able to play in a small area of the Guide Hall garden again.

We are looking forward to some fundraising events again which will involve the whole church family. The '5K and fun day' in May will include a 10K as well this year and we are hoping to set up an escape room at the end of the summer which will involve the school as well.

Please 'like' us on [Facebook.com/stmarysnurseryhorsham](https://www.facebook.com/stmarysnurseryhorsham) if you want to see more of what we do.

Karen Inglis-Taylor
Manager

Proclaiming the Gospel MAP team report

Team member numbers dropped and no meetings were held during the year, consequently there is no report from the MAP team for 2019.

Building and Fabric Team Annual Report 2020

The Team wishes to express thanks to the many members of the Church family who have given generously of their time during the past year carrying out countless tasks for which we are all truly grateful.

The Team would like to express thanks to Jane Gorrie, our Verger, who looks after our Church building on a daily basis and to Paul Kirkbride, our Church Centre manager, and the many volunteers, who week in week out assist with the smooth running of our Church and Church Centre.

The Team would also like thank all our cleaners: John Gander, Anita Griffin, Richard Holloway, Elizabeth Windwood and her team who work hard every week to keep our Church and Church Centre clean and tidy. Thanks also go to the flower arrangers led by Sheila Glaysher who produce beautiful floral displays every week to enhance the Church.

The Team would also like to thank the many members of our Church family who helped to put up and take down the Christmas trees and crib and for the refreshments provided by Pam & Martin Dexter. There is a tremendous feeling of fellowship and camaraderie at events such as these during the year.

The Team would also like to thank the many members of the Church family who, in readiness for the arrival of our new Rector, removed all the old carpets, cleaned all the rooms and blitzed the garden of the Vicarage and also to Paul Kirkbride who provided the trailer to take away the vast quantity of cuttings.

Thanks are also due to Jeff Blanks who decorated the entire Vicarage and to Will and Graham who replaced all the carpets in the Vicarage.

During 2019 Sybe Algar took over the Churchyard grass cutting. We are grateful for his efforts in keeping our Churchyard looking neat and tidy.

The 'Thanks A Million' (TAM) project teams have continued to meet and look at plans and designs for the re-ordering of the Church South Aisle and the redevelopment of the Church Centre provided by the architect practice for both projects, J. D. Clarke. We are, as always, very grateful for all the fundraising that has taken place over the year at events such as the Jazz evenings and 'Auction of Promises' with Rupert Toovey. We hope that in 2020 the South Aisle project will acquire substantial grant funding so that the project can move forward apace. It is also hoped that the Church Centre redevelopment project will regain momentum in 2020 as we strive to include the accommodation for St. Mary's pre-school within the refurbishment of the Church Centre. We continue to be grateful to Glynn Wright and Janet Palmart who respectively lead these TAM project teams.

Projects completed during 2019-2020

The repair work to the decayed roof rafters in St. John's Chapel (South Aisle), that were damaged through insect attack, have been repaired and now just await final decoration.

Wi-fi has been made available in the Church, Lollard's tower vestries and the Leslie room.

The 'All Access' toilet alarm in Bethany has been replaced.

Controlled First Aid kits have been installed in the Church and Church Centre.

A projection screen has been mounted in the Leslie room.

Thank you to the Church yard gardening team (led by Manny Holden) which continues to carry out work keeping our churchyard tidy, providing compost bins and installed a church shed water collection system. We are also grateful to HDC for their continued assistance in keeping the churchyard tidy.

The convactor radiators in the Church Centre Barn were replaced with more efficient radiators and the programmer replaced offering more effective control of the system for hall users.

The floor of the Church Centre Barn has been sanded and re-varnished (Feb 2020).

Health & Safety

Health and Safety continues to be regularly reviewed at the Building and Fabric Team meetings.

The Team has replaced or repaired lamps in many locations including: Church Centre car park, St. Peter's chapel, Church downlighters, Holy Trinity chapel chandelier and wherever possible with low energy bulbs.

The annual testing, including electrical and PAT has been carried out during the last year.

The annual church gutter, gully and valley clean out took place during the year. This work was carried out by John Gander.

We continue to monitor the Church Maintenance plan and carry out tasks as they arise.

Projects for 2020 and beyond

Approval has been obtained to install an overhead projector and sound unit in the Leslie room.

Correct water ingress problems and reconstruct the Church boiler room roof.

Install security CCTV surveillance system and replacement organist's monitor in the Church.

Repair second cinquefoil window in the south aisle of the Church.

Raise significant funds to fulfil our visions for St. Mary's Church and the Church Centre in their future role in the life of Horsham in the 21st century.

To continue and plan for the points raised in the 2018 Quinquennial Inspection.

Steve Benson / Nigel Stalley

Reports from other areas that the team oversees

Bellringers Report

We have 25 ringers on our books including one new junior recruit who is doing well ringing rounds and beginning to learn change ringing. I am grateful for the help of other members who help with the teaching. 4 of us have completed the Association of Ringing Teachers Course.

In 2019 we rang Sunday mornings and some Sunday evenings when required. We also rang for 11 weddings, I am grateful for ringers from other towers who help us out for weddings.

The bells continue to be well maintained by members of the band.

Several of us still help out at Lower Beeding and Rusper who without our help would not be able to ring.

We have rung several 1/4 peals.

We again had a Christmas collection instead of sending Christmas Cards and sent £85 to Cancer Research.

On the social side we have enjoyed a Tower Dinner, BBQ several Breakfasts and have enjoyed several outings and events joining in with other local Towers.

Val Burgess Tower Captain

FLOWER ARRANGERS REPORT

We continue to arrange flowers weekly during the year apart from during Advent and Lent.

This means that people on the rota are responsible for arranging the flowers three or four times a year and for watering and replacing them as necessary during the days following.

On major festivals we all join together and make up a team to beautify the Church.

We are also responsible for any requested flowers for funerals or thanksgiving services.

We have three arrangers who continue to arrange wedding flowers when needed under the direction of Carol Stalley.

At present we have 14 names on the rota but 4 of these work as pairs. We do need more people to join us - some of us are getting on in years. If interested in doing any flower arranging in the Church - even if you have no experience, please call me on Horsham 263407.

After 35 years of arranging the flowers and being in charge of the rota for the past 20 or so, I am hoping to hand over the reins fairly soon.

I end by thanking everyone on the rota for their help and support during the last year – always making our lovely Church more beautiful. Thank you again.

Sheila Glaysher

Admin and Finance MAP team report

Another year cannot go by without exercising my annual opportunity to thank all the members of this hard working team. In what has been a particularly trying year, our great thanks must go to Keith Burgess for managing the extreme mess created by NatWest bank when they arbitrarily closed our PCC account and stopped all our Direct Debits on no less than two separate occasions. The clear up operation involving a number of creditors was considerable and Keith, together with our Parish Treasurer, Paul Kirkbride, had to pick up the pieces. Keith will present the St Mary's financial accounts separately.

Alison Carré our office administrator, also leading the team of office assistants, is owed a big vote of thanks for ensuring that everything runs smoothly at St. Mary's. It has been a tough year without a Rector and Alison has steered us through many a crisis. Alison continues to keep on top of our ChurchSuite office management system.

St Mary's continues to take an active interest in the Horsham Churches Together Night Shelter in association with the Worthing charity, Turning Tides, providing a large team of helpers to assist with the project. This year St. Mary's agreed to be a Night Shelter venue on Sunday nights and also continues to help at other churches in Horsham. Our thanks to those who have volunteered to assist in any way with this project. It continues to be well received in Horsham.

There are so many administrative tasks being accomplished every day at St. Mary's. It is not possible to list every project but my thanks go out to anyone who helps to keep our church running smoothly.

Steve Benson
Churchwarden

TREASURER'S REPORT TO ST MARY'S AGM 2020

2019 ACCOUNTS for Church, Church Centre and reserved funds. The accounts are structured to show these separately. The figures are extracts from the pre audit accounts and may be subject to change; they are shown in more detail overleaf.

Church Income

Overall income was £201,618; this was £9,257 worse than 2018 and £4,996 below budget.

Stewardship at £137,969 was below forecast of £155,000 by £17,031 and £2,026 less than 2018 tax refund is down by £8,050. Sundry donations and other income increased by £1,469 on 2018

Our open collections were slightly under 2018 figures but better than forecast by £2,237.

Church expenditure

Our expenditure for the Church was £209,851 against budget forecast of £209,554 resulting in a small overspend on budget of £406; but was £7598 more than 2018.

There have been some areas where we have not been able to forecast such as heating, vicarage improvements; choir expansion etc

Church Outcome

The net outcome was a deficit of £8,233 for the Church operation. The budget forecast was a deficit of £2,031. In 2018 there was a surplus of £8,352. The largest factor here is the reduction of Stewardship income against forecast.

Church hall and car park

The income overall at £50,832 against a budget of £58,488 some £7696 under budget. The main cause of this is the reduction in income from hall lettings against budget. This is a trend across all public halls.

Car park rentals are slightly over budget.

The expenses at £13,351 have come in at £1293 under budget.

The net outcome is a surplus of £37,480 some £6364 under budget but £296 less than 2018.

Consolidated account

This is the combination of the Church and Church Centre accounts, together with the Central costs element.

The Central costs are calculated using a formula which allocated St Mary's 55% of the total central costs to end October and 68% for November and December giving St Marys total share of central costs at £25,451

The 2019 overall outcome for St Marys is a surplus of £3,796. The budget forecast was for a surplus of £14,316.

In 2018 the surplus was £25,594

Other funds

St Mary's Fabric fund total at end 2019 is £45,967 .

The TAM Church Centre fund stands at £27,251 the TAM Appeal fund stands at £2,283 this is available where required for Church or Church Centre

We have £12,855 from legacies for Church use.

K. Burgess

Honorary Treasurer

March 2020

ST. MARY'S INCOME AND EXPENDITURE extract from full accounts
FOR THE 12 MONTHS ENDING 31st DECEMBER 2019

	BUDGET				
	2019	2019	Variance	2018	2017
INCOME					
Christian Stewardship	£137,169	£155,000	-£6,589	£139,195	£128,200
Open collection	£14,851	£12,614	-£272	£15,500	£15,915
Tax refund	£25,860	£28,000	£4,505	£33,910	£25,995
Sundry donations	£10,477	£0	£7,770	£7,770	£6,504
Legacies vat etc	92			£0	£2,691
Other income, weddings	£13,170	£11,000	£6,112	£14,500	£2,872
Total	£201,618	£206,614	-£4,996	£210,875	£186,468
EXPENDITURE					
Parish share	£68,108	£68,108	£0	£66,697	£75,085
Clergy housing / expenses	£9,438	£4,600	-£5,078	£5,514	£5,310
Utilities & maintenance	£35,842	£35,286	-£556	£36,208	£26,941
Verger /housing & costs	£1,355	£4,800	£3,445	£495	£16,410
Organist/organ & choir	£5,851	£4,000	-£1,581	£2,968	£17,265
MAP teams /sanctuary	£3,344	£5,100	£1,756	£3,944	£3,422
Sundry expenses	£5,579	£2,700	-£2,879	£4,884	£4,094
church office	£12,903	£12,200	-£703	£12,914	£33,372
External mission support	£3,435	£4,000	£565	£3,682	£3,479
Children & Youth work	£4,071	£2,732	-£1,339	£1,403	£17,903
Staff costs	£59,925	£65,919	£5,994	£63,814	
TOTAL	£209,851	£209,445		£202,523	£203,598
Net surplus/deficit in year	-£8,233	-£2831		£8,352	£17,130

THE CHURCH CENTRE / CAR PARK

	Budget				
	2019	2019	Variance	2018	2017
<i>Income</i>					
Rent Car Park	£36,398	£35,502	£896	£35,502	£35,232
Rent Hall	£14,434	£22,986	-£8,552	£15,840	£21,927
Total income	£50,832	£58,488	-£7,956	£51,342	£57,159
<i>Expenditure</i>					
Rates/repairs/utilities	£13,351	£14,644	£1,293	£13,566	£10,942
Surplus/deficit	£37,480	£43,844	-£6,364	£37,776	£46,217
Consolidated account					
Net surplus / deficit	£29,247	£41,013		£46,128	£29,087
Central costs	£25,451	£26,697		£20,184	-£22,947
Balance	£3,796	£14,316		£25,944	£6,140

St Mary's AGM 2020 - SAFEGUARDING

- **Any safeguarding issues/incidents**

There have been two concerns made since September 2019 which have been dealt with appropriately by the Parish Safeguarding Officer and are being monitored.

- **Numbers of DBS checks completed**

There have been 11 new volunteers to apply and receive a DBS certificate since Sept 2019.

There are 118 volunteers and staff with a current DBS certificate.

There are 22 Nursery staff and volunteers with a current DBS certificate.

There are 8 volunteers currently applying for or required to renew their DBS certificate.

I have made it clear to all team leaders that they should not recruit anyone onto their team without contacting me first so I am able to put them through the safer recruiting process and apply for a DBS if required. I have also given them guidelines on when a DBS is likely to be required and advised them to create job descriptions where appropriate.

- **Number of volunteers/staff with up to date training**

C0 – 2 volunteers have currently achieved C0

C1 – 102 volunteers with up to date safeguarding training

40 volunteers needing to update or do their safeguarding training. Two of these are nursery staff who are booked onto training this month.

Some are waiting for a Diocese course in Horsham which will now be in March and I have informed them all of this course. I regularly remind people this needs to be completed. They have a choice of a Diocese run course or online training and they have all been given information about both.

C2 - There are now 14 staff/volunteers with up to date C2 safeguarding training. This is for leaders.

There are 3 people required to complete C2 training, the next most local course is in April in Crawley and I will make all 4 aware of this and how to register their interest with Kim Nash. They are Vice Tower captain, Choir Leaders x2

Confirmation that we are compliant with Diocese Safeguarding guidelines

I continue to use the Diocese guidelines for safer recruiting and Simple Quality Projects level 1 for support. I have circulated all recommended documents to all the leaders and trust they are putting them into practice including a Behaviour Code when working with young people or vulnerable adults. I continue to use Thirtyone:eight's online support and the interactive eligibility guidance to

make sure all the volunteers who need to have a DBS have one in place with the right level of cover and also keep a record of safeguarding training. I continue to send out regular reminders to all volunteers/staff who need to complete or update their training or renew their DBS. I endeavour to keep up to date lists of volunteers. The leaders of all groups know what the recruitment process is and that no one is added to rotas without contacting me first. DBS certificates are renewed every 5 years and safeguarding training is required to be updated every 3 years.

The main church groups and volunteers requiring DBS checks are Nursery, Creche, Lighthouse, open the book team, CIA, TGI (which is now back up and running), Holiday Club, Little footprint leaders, Choir Leaders, Tower Captains, Licensed Lay Ministers, Church Wardens, Lead servers, anyone involved in teaching or training under 18s, some parish wide youth work, some Pastoral Care volunteers depending on role and the Transport team. Each role will have a job description which is currently being worked on and all decisions will be based on individual roles and frequency.

I continue to liaise with the Nursery to ensure their safeguarding policy is up to date and all their volunteers and staff have up to date DBS certificates and up to date safeguarding training. The nursery will monitor this. I will send out reminders when necessary and process any DBS certificates for them.

We have adopted new policies and these are all available on the website. I have updated all my paperwork to reflect any changes.

Completed by Rachel Tomlinson 26/02/2020

Safeguarding Officer for St Mary's