



HORSHAM TEAM MINISTRY

Agenda and Papers for the

Annual Parochial Church Meeting of the Parish of Horsham

To be held in St. Mary's Church, Causeway, Horsham

on Sunday 30th April 2023 at 11.00am

These papers can also be read on our Church websites:

St. Mary's - www.stmaryshorsham.org.uk

St. Leonard's - www.stleonardshorsham.org.uk

Holy Trinity - www.holytrinityhorsham.co.uk



AGENDA

1. Welcome and opening worship
2. Apologies for absence
3. To receive and approve the Minutes of the Vestry Meeting and Annual Parochial Church Meeting held on 19th May 2022 – *see attached (A)*
4. Joint meeting with the Vestry for the election of **three** Church Wardens
5. Election of lay representatives to Horsham Deanery Synod
6. Election of lay representatives to the Parochial Church Council
7. To receive the Electoral Roll Report - *see attached (B)*
8. To receive a report on the proceedings of the PCC - *see attached (C) PCC Annual report*
9. To receive the PCC Annual Report for 2022 and the Audited Accounts for the year ended 31 December 2022, as adopted by the PCC SC on 17th April 2023 – *see separate PCC Annual Report (D)*
10. Appointment of Independent Examiner
11. To receive the Report on Fabric, Goods and Ornaments of the churches in the Parish - *see attached (E)*
12. To receive a report on the proceedings of Horsham Deanery Synod – *see attached (F)*
13. To receive the Youth report – *see attached – see attached (G)*
14. To receive report from Parish Safeguarding Officer (H)
15. Chairman's Comments
16. Any other business, of which notice must be given before the commencement the Meeting to the Chairman or Secretary.
17. Closing prayers

A) Minutes of the Annual Parochial Church Meeting

Held in St. Mary's Church on Thursday 19th May 2022 at 7.30pm

Present: Revd Lisa Barnett (in the Chair); Nigel Stalley (Hon. Secretary) Greg Andrews (Hon. Treasurer); Cath Hatton, Peter Fruin, Morag Davies (Churchwardens); 21 parishioners;

1) Opening Worship

The Revd Lisa Barnett opened the meeting with a prayer and welcomed those present.

2) Apologies

Were received from 10 parishioners.

3) Minutes

The minutes of the APCM held on 6th May 2021 had been circulated. These were approved and signed by Lisa. There were no matters arising from the minutes.

4) Joint meeting with the Vestry meeting to elect three Churchwardens

Valid nomination forms had been received for **Cath Hatton (St Mary's), Peter Fruin (St Mary's), Morag Davies (St Mary's)** and they had completed the necessary declarations. They were declared elected as Churchwardens. Lisa thanked them for being willing to stand for a further year and thanked them for all they had done during the last year.

5) Election of Lay Representatives to the Deanery Synod

There were no new nominations received. We currently have 4 Lay representatives on Deanery Synod.

6) Election of Lay Representatives to the PCC

Sue Keegan, Nick O'Riordan, Alistair Inglis Taylor and Bob Whittaker whose nominations had been agreed by their respective Church AGMs, and who had completed the necessary declarations, were duly elected.

7) Electoral Roll report (Copy attached in the Minute Book)

Lisa thanked Keith Rayner, in his absence, for completing the report.

8) Proceedings of the PCC (Copy attached in the Minute Book)

Lisa thanked Nigel Stalley for his report. She mentioned the work carried out by the PCC on Governance during the last year. This has led to more Parish Officer roles being set up. These officers have then supported the three churches and enabled them work more closely together.

9) Audited Accounts for the year ended 31st December 2021 (Copy attached in the Minute Book)

Greg Andrews presented the PCC Annual Audited accounts. He said that the outcome for 2021 had been strong with a surplus of £31k in general funds. In total with other funds we had had £49k which was an improvement on 2020. This improved position was a result of the difficult decisions that had been taken in 2020. In 2021 our lettings had improved and were about two thirds of what they had been before Covid. We had been helped by the Furlough scheme and our spending was less due to the lockdowns. The biggest impact was the reduction on full time clergy down from 3 to 2. In 2022 the clergy reduction will be a saving of £77k. Of the surplus in 2021 £40k was set aside to the Fabric funds which is a prudent decision based on the forth coming Quinquennial inspections due in the Parish. In the end we closed the year with our free resources slightly higher which is a good position to be in at this time. Works were carried out on the Church Centre during 2021 costing in the region of £90k. These were funded by a Gift Day, money from the 'Thanks A Million' fund and some other funds. Greg thanked everyone for their faithful stewardship during 2021, for digging deep and helping to provide the necessary funds to support our ministry work in this Parish. Greg also thanked all the volunteers who have supported him during the last year especially Nikki Barber, Hazel Corke, Mandy Millis, Keith Rayner, Jean Mitchell and Tim Hossack, the counting teams and all the people who organise and support the lettings. Lisa thanked Greg for all his work on our Parish finances during the last year.

10) Appointment of the Independent Examiner

On the proposal of Greg Andrews, seconded by Lisa Barnett, Galloways Accounting were elected unanimously to act as Independent Examiner for the Parish.

11) Fabric Report *(Copy attached in the Minute Book)*

Lisa thanked Nick O'Riordan for the Parish Fabric report. During the last year the individual Church Fabric teams had come together to make a Parish Fabric team. Nick drew attention to the Carbon Footprint table in his report showing the energy usage in our 3 Churches in 2021. He pointed out that with current situation of rising energy costs, we need to be concerned with the effect these will have on our Church finances in the coming year. Nick said that Dan Britton, who has taken on the new post in the Parish as Premises Manager during the last year, is doing a great job.

12) Horsham Deanery Synod report *(Copy attached in the Minute Book)*

Brenda Large was thanked for her report.

13) Youth Report *(Copy attached in the Minute Book)*

Lee Buck was thanked for his report. Lisa also thanked Lee for all his hard work during the last year when youth work had been particularly difficult with the various lockdowns taking place. Lisa said that 30 young people are signed up for May Camp this year including 4 young Ukrainians.

14) Safeguarding report *(Copy attached in the Minute Book)*

Lisa thanked Linda Goodwin for her report and for the work carried out by the Safeguarding team.

15) Mother's Union report *(Copy attached in the Minute Book)*

Win Fruin was thanked for her report.

16) Horsham Churches Together report *(Copy attached in the Minute Book)*

Libby Risby was thanked for her report. Lisa said that she had just heard that the One Good Friday event will now no longer be taking place in Horsham in 2023.

17) St. Mary's Primary School report *(Copy attached in the Minute Book)*

Alex Bird was thanked for his report. Lisa thanked all the foundation governors who support the school and do such a good job.

18) Chairman' comments

Lisa said that stress levels are high at the moment with Laura Fletcher (Office Administrator) off sick and the Team Vicar vacancy. Next week are interviews for the new Team Vicar and she is encouraged by the three candidates who they are looking to interview. The new Team Vicar will be responsible for Holy Trinity Church and St. Leonard's Church and also have responsibilities across the wider team of the Parish. Lisa said that the new post will be significant in the life of the whole Parish.

Lisa went on to thank the Deputy Wardens for their support during the last year and she was pleased to report a full complement of Deputy Wardens for the coming year; Di Whittaker and Sue Liptrot at Holy Trinity, Margaret Symonds and Rosemary Hensor at St. Leonard's and Nick O'Riordan, Paul Goodwin and Linda Emery at St. Mary's. Lisa said that she hoped that the APCM next year can be on a Sunday when we have a Parish wide service.

Lisa was asked how the Ukrainian's are settling in. She reported that unfortunately, some of the support from West Sussex and the Government has been slow to materialize. However there has been a lot of hard work carried out by many volunteers and Sue Keegan is doing a great job in co-ordinating the English classes, which are now catering for over 80 people. They are currently encouraging clubs and local organisations to come along and talk to the Ukrainians to help them integrate into our local community by joining in with their activities.

20) Closing Prayer

Morag Davies closed the meeting with prayer at 8.20 pm.

B) Electoral Roll Report 2023

The numbers on the Electoral Roll compared with those reported at the APCM last year are as follows:

Church	April 2023	April 2022
St Mary's	425	421
Holy Trinity	104	105
St Leonard's	29	42
Horsham Parish	558	568

The Electoral Roll is completely renewed every six years in accordance with Church Representation Rules. The next renewal will take place in 2025. In intervening years, a revision to the Roll takes place prior to the APCM when the Roll is brought up to date with changes since the previous revision. A revision is an opportunity for new members to join the Roll. The latest revision to the Roll was completed on 10 April 2023.

I would like to thank Alistair Inglis-Taylor and Paula McCarthy, Electoral Roll Officers at St. Mary's and St. Leonard's, for their help in promoting the Roll in their respective churches and advising me of appropriate changes.

Keith Rayner Parish Electoral Roll Officer

C) Report on the proceedings of the Horsham PCC 2022 - 2023

Please see separate PCC Annual Report (Trustees Report and Independent Examiner's Report)

D) Financial Statement

Please see separate PCC Annual Report (Trustees Report and Independent Examiner's Report)

E) Fabric Report

1. This report covers the outcomes and plans for St Mary's Church, Church Centre, Holy Trinity Church and St Leonard's Church.
Team composition: Dan Britton (Premises Manager), and 6 volunteers: Ray Hambling, Paul Goodwin, Nick O'Riordan(chair), Nigel Stalley, Bob Whittaker and

Nigel Winter. The team meets at 3 monthly intervals at which tasks are assigned appropriately and progressed.

Normal maintenance activities have been carried out by the team and term contractors throughout the year largely without incident and only exceptional items are reported below.

2. St Mary's Church (QI architect Simon Dyson, next report due October 2023)

2.1 Church Fabric

The Victorian misfit cinquefoil window in the South Aisle was successfully restored in May 2022.

Quotations for the structural stabilisation of the Hoo Memorial canopied tomb have been obtained and we are seeking funding for the works.

Deterioration of the Horsham stone roof of the church, in the form of continual spalling and erosion of mortar, continues. A significant hole has been given a patch repair and this will be fully repaired in 2023.

We have been granted a Provisional Faculty for the temporary removal of some pews in the South Aisle until 17 August 2023. This has enabled archaeological inspections to be made beneath the raised timber deck, revised plans drawn up by J.D. Clarke architects of Eastbourne and a formal cost estimate produced by QS Harrabin of Handcross. A Confirmatory Faculty for the removal of all 20 pews in the South Aisle is in preparation.

2.2 Audio Visual

The pandemic provided the catalyst for live streaming of selected congregational services and this has continued. An automated, rising projection screen has been installed at the main altar and it functions well.

2.3 Churchyard

Through the Ecochurch/Caring for God's Acre initiatives, we continue to meet with Horsham District Council (HDC) staff to improve enjoyment and use of the accessible spaces to the west of the churchyard area and to improve biodiversity.

3. Church Centre (QI architect Robin Nugent, next report due January 2026)

3.1 Minor improvements

There remains a need to renovate the carpeting, and the underlying latex substrate over the greater part of the floor of St Peter's Chapel: it has proven difficult to obtain acceptable quotations for this work but it will be progressed in 2023.

We have seen increased usage of the Church Centre in 2022, returning to pre-pandemic levels, and it has formed a vital and continuing part of the integration of Ukrainian refugees into Horsham District following the intensification of the Ukraine-Russia conflict in February 2022 .

3.2 Change of Use

A small but still significant part of the motivation in the minor improvements was to enable the St Mary's Pre-School to use the Manor Room weekdays and the Barn on three weekdays, termly. This required a Planning Change of Use and the process has become stalled by the intervention of Natural England in requiring HDC to demonstrate water neutrality in non-domestic planning applications. Despite numerous letters to HDC, councillors and our MP, this has proven to be a difficult obstacle to overcome. Nevertheless, in July 2022 a water meter was installed by Southern Water so that actual usage can potentially be monitored and behaviours adjusted in accordance with the aims of Natural England.

3.3 Sound Transmission

Working with our party-wall neighbours at 31 Causeway, we installed a trial acoustic panel in November 2022. Tests have shown that the acoustic panel works and this will enable a permanent installation to hopefully be installed in 2023, subject to agreement with HDC Conservation officers.

4. Holy Trinity Church (QI Architect David Swarbrick, next report due September 2025)

4.1 Church Fabric

Bird exclusion measures were installed in the bell tower in July 2022, and during the process difficulties in the maintainability of the bell tower were identified. During 2023, it is intended that measures to improve internal access to the bell tower to be made.

The lead roof to the Vestry building is leaking and quotations have been obtained for a complete replacement, using mastic asphalt. A Faculty application will be required.

There has been movement of the Vestry building leading to internal structural cracking that will be monitored. Original drawings of the church have been located and copied from West Sussex County Record Office. These drawings show drainage details around the Vestry that will be checked to establish whether the movement is due to poor drainage/shrinkage of ground.

We have a number of carpentry and electrical matters which need attention, and we are gratefully to Dan Britton, our Parish Premises Manager who is assisting us in finding contractors to carry out these works.

5. St Leonard's Church (QI Architect Simon Dyson, next report due July 2023)

5.1 Church Fabric

Refurbishment of the external oak doors to the church was completed in early September 2022. The main doors are now partially glazed and will be equipped with smart locks.

5.2 Hall acoustics

Since the renovations carried out in 2007/8, we have become increasingly concerned about sound reverberations in the Hall and on occasions it has resulted in loss of income when people/organisations have said the Hall is not fit for their purpose because the acoustics are so bad. Now, with the generous legacy from Enid Hayward and with advice from acoustic consultants we have established acoustic improvements, thus making the Hall more user-friendly and enabling a wider range of activities and, consequently, the possibility of more lettings and higher income. It is hoped that a Faculty for the improvements will be granted for the works to proceed in 2023.

5.3 Street frontages

We are investigating ways of improving the grassed areas, making them more attractive in a low maintenance and eco-friendly way.

6. Energy use and carbon footprint

In 2021 the PCC endorsed the General Synod's aim to achieve net zero carbon emissions by 2030. A particular challenge has been that the Parish has eight fossil fuel-based heating systems across its five buildings, of which only one can be considered modern and efficient. Through the year all of our heating systems have required repair and careful attention, against a backdrop of changes to Faculty rules in mid-2022 that no longer permit a straightforward like-for-like replacement of fossil-fuel heating systems.

We were 'insulated' from energy price rises in 2022, despite the rapid rise in commercial energy prices, due to our low-price contracts with existing suppliers. However, those contracts expire in mid-2023 and considerable rises in energy costs are anticipated for the final quarter of 2023.

The following table shows our recorded energy consumption since 2019, together with the associated carbon footprint:

		2019	2020	2021	2022
St Mary's Church	Gas (kWh)	262000	122000	168000	180000
	Electricity (kWh)	16800	10500	10200	13000
Church Centre	Gas (kWh)	100000	59000	50000	91200
	Electricity (kWh)	10500	7500	7600	9200
	Total Carbon footprint	73 tonnes	37.5 tonnes	44.5 tonnes	55.3 tonnes

		2019	2020	2021	2022
Holy Trinity Church	Gas (kWh)	40500	34700	39200	35000
	Electricity (kWh)	5500	4310	4800	4400
Church Hall	Gas (kWh)	2300	4300	1000	1125
	Electricity (kWh)	8100	5600	6400	7500
	Total Carbon footprint	11 tonnes	9.5 tonnes	10 tonnes	9.3 tonnes

		2019	2020	2021	2022
St Leonard's Church	Gas (kWh)	30000	53000	28500	35000
	Electricity (kWh)	10000	2900	3800	5025
	Total Carbon footprint	8 tonnes	10.5 tonnes	6.5 tonnes	8.1 tonnes

Through better, more mindful use of environmental controls and investment in more efficient heating and lighting systems, our aim is to reduce our carbon footprint to well below 2019 levels whilst increasing the level of use of our buildings.

The Fabric team is committed to drawing up a plan for the logical phasing out of as many of our fossil-fuel heating systems as possible over the next eight years.

Nick O'Riordan *Chair of the Parish Fabric Team*

F) Report on the proceedings of the Horsham Deanery Synod 2022/2023

In the 22/23 season Horsham Deanery struggled to organise its normal three meetings for lay and clergy members from its fourteen parishes. We did have a good meeting in May at Holbrook when we took the opportunity to share the good and bad outcomes of the lockdown, which were surprisingly similar across parishes large and small. We had missed meeting and singing together; coping with important events like weddings, deaths and Christmas had been hard; drop in income and learning to work without cash had been

challenging. Many had lost children to their congregation. On the other hand we had learned to appreciate things we had previously taken for granted and to enjoy the open air. Learning to stream services had been a real gain, as it enables people to join in our worship when they are unable to attend physically for health or work reasons - or to attend, for example, a family baptism from the other side of the world.

Managing the parish share is one of a Deanery's most important roles. Val Burgess, the Deanery Treasurer, said that our Deanery deserved congratulations because our total parish share is back to pre-Covid levels, unlike most. She, the Rural Dean and the Lay Chairman, have continued their parish visits to help PCCs plan their giving strategy and set themselves targets for the future. Several are able to give more than their own ministry costs, thus helping parishes in more challenging circumstances. This has to be recognised as a form of mission giving, locally and across the Diocese. All Deanery Synod members were also invited to attend the Deanery Autumn Finance meeting with Financial leaders from the Diocese to help them understand how things work.

We do have two meetings planned for 2023 - Thursday 8 June at Shipley, which will be the last meeting for the current DS members, and Wednesday 4 October at St George's West Grinstead, both at 7 pm.

Horsham can elect 7 lay members to the Deanery Synod in addition to Val Burgess, Nigel Stalley and Brenda Large, who are ex officio as they are on Diocesan Synod. Please consider offering yourself for election to Horsham Deanery Synod if you are interested in the work of the church beyond our own parish. All Deanery Synod members are also on the PCC.

Brenda Large *Horsham Deanery Secretary*

G) Youth Report

Overview

In 2022 we said goodbye to our intern Ruby who helped serve the for youth for 2 years. We have been able to slowly grow with our volunteers and start to rebuild our youth work. We have had our first camps and retreats since 2019 and been able to engage this year more than we have previously. 2022 has been a great foundation for us to continue to grow our youth work.

Outreach

We have continued to run our youth club while having some support from young leaders who are volunteering for DofE (Duke of Edinburgh) We have continued to grow a core group of young people who have enjoyed attending week in and week out.

This year we finished our first ever DofE Bronze group. They all passed and 6 of 7 have signed up for Silver. We are also offering Bronze to our young people and have another 7 signed up for 2022/23. Doing DofE allows us to build rapport while walking and teaching them. It's a huge bonus that we can offer such a great service to our young people.

We also started a Girls group for year 9+. We have a lot of them spread around Churches and different groups. So we put together girls group to help link them all instead of them having no idea who each other are. We have gone for pudding as Kaspas, rollerblading and Christmas shopping. We have had between 6 – 12 girls attend the sessions. The girls that attend do enjoy it and we have seen friends be invited along.

We have started a lunchtime club at Millais secondary. We see 10 – 15 young people come and join us. A few our those in youth group of DofE. We are starting to get to know others as well as the staff at Millais. We are hoping this can lead to more work happening at Millais. They also promote TGIs (youth group) in form time and on screens around the school.

Towards the end of the year, we started board games and pizza after Church. We are trying to bring those we engage with at youth club and other outreach groups and get them into the Church on a Sunday morning. This is new but numbers have been good and have interest from other youth that would like to attend.

Religious activities

We have started and finished a youth Alpha course which saw 14 young people finish, the Bible Course with Mark Lavender. Both have helped educate young people about Jesus and God plan. We also took a group away to lodge hill activity centre to finish our youth alpha course.

Our once-a-month youth service café Connect has slowly been growing. We saw a huge drop in numbers after Covid and struggled to get numbers up. We have now been linking in with other groups like Warnham and Southwater to join us. We hope to have Holbrook and Rudgwick join us soon. We now see 20 young people attend these services. Wendy Andrews has started leading worship for us and our leaders have started to grow. We have also started getting another young person involved in leading worship. Café connect is full of games, food, worship, prayer, biblical topics and discussions.

At St Marys we have our Sunday school called The Core. We meet on the 1st, 3rd and 5th Sundays of the month. We have had some amazing young people join us who are now regular servers at the 4th Sunday. We look at Characters of the bible, themes young people want to cover and offer a place for prayer. We do struggle with leaders and regular commitment from the young people. We are however trying to get a core group together to help this thrive.

During the Easter period we had an Easter walk for 2 hours. We were joined by a few young people who enjoyed walking with us. We used this time to speak with them and grow our rapport with them. It has been requested again for next year. We also had a cinema evening in the chapel. We watched the Case for Christ which is about a true story and a journalist trying to disprove the resurrection. We felt this fitted quite well. Its full of evidence, professional insight, and the struggle to believe. This was of course done with popcorn and milkshakes.

Camps

We had 2 camps and 1 retreat this year. In May we attended May camp for the first time since 2019, I had just started the week before. For our team and young people, it was a first ever. We took 34 young people and we were able to take 4 Ukrainian young people with us. A great time was had by all. We received worship, prayer, discussions seminar and teaching about God. Loads of excitement is already in place for next years camp. We also had a service in St Marys and St Johns celebrating the good work God has done.

In the summer we attended DTI (Dream the impossible) We used to attend Soul Survivor which most of you would have heard. Sadly, they stopped in 2019. We decided to try DTI and took a small group of 3 young people with us. However, the impact it had on that group. We have seen one of them wanting to be confirmed, attending Church and our other groups. As well as another stepping forward for confirmation and delivering a seminar at our retreat. We heard about healing and how important prayer is. There is already word spreading for this years summer camp.

Our last big event was the October retreat. This was suggested by a young person at DTI. We then got on with getting others involved and going off what they want from the retreat. They asked for 2 worship sessions a day. We had 3 seminars a day delivered by Lee, Gemma, Rob Dillingham, Andy Poole and 3 of our amazing young people. Its amazing to see them preach the gospel to their peers. We were also joined by Warnham, which has helped grow relationships between the groups. This of course went with nerf wars, late nights cinema, pranks, dodgeball and loads of other shenanigans. We did a feedback form and 19 of those that attended would like to do it again in 2023. We also had a good outcome for those feeling closer to God.

All in all 2022 has been a great foundation for our youth work. Young people are already signing up for may camp and want to know where we are doing the retreat. Routine is kicking in and we are looking forward to the year ahead. I would like to take a moment to thank the PCC for my role here in the parish. It has been lovely to serve Horsham and BBH. I would also like to thank those on our youth team. Without them none of the above can happen.

Lee Buck Parish Youth Worker

H) Safeguarding Report

- **St Mary's Safeguarding Officer:** Alex Fletcher stepped down as St Mary's Safeguarding Officer in January & has been replaced by Jude Wolstenholme who will be responsible for the DBS processes as a Lead Recruiter for St Mary's. Laminated posters with the change have been erected in various locations in St Mary's church/church centre. Laura Fletcher has also been appointed as another Lead Recruiter to assist with DBS applications, predominantly ID verification, when

necessary. The remainder of the Team Parish Safeguarding Team remain unchanged & is pleased to have Jude 'on board' whilst looking forward to working with her.

- A printed & bound copy of the **Parish Safeguarding Handbook** is now available & is kept in St Mary's church by the welcomers' desk. This will enable anyone, especially welcomers, to refer to it should the need arise.
- On 5th December St Mary's reviewed the **Simple Quality Protects (SQP)** process. Holy Trinity & St Leonard's Safeguarding Officers have been reminded that they need to undertake an SQP for each of their respective churches. The respective Safeguarding Officers are due to speak with the Team Vicar (Holy Trinity & St Leonard's) to set meetings with regards to undertaking the SQPs.
- **The Safeguarding Team across the Team Parish** met along with the Youth Worker & Children's & Families' Worker assisted by the PCC Secretary on 2nd February 2023 to primarily undertake some further work on the Safer Recruitment Process for Volunteers across the Team Parish in the light of new guidance obtained from the Church of England & the Diocese of Chichester following which the Safeguarding Team had their own meeting.
- Whilst working on the booklet it has become apparent that we do not as a PCC have a Policy on Safer Recruitment & People Management in terms of a '**Recruitment of Ex-Offenders Policy**' which is highlighted in the information received from the Church of England & the Diocese of Chichester. Therefore, the Policy is being developed & will subsequently be ratified by the PCC.
- Each of the 3 Safeguarding Officers have been working with the relevant personnel to obtain their **Disclosure & Barring Service (DBS)** clearances. Since January 2022 DBS clearance only lasts for 3 years whereas it was previously 5 years. All 3 Safeguarding Officers will be checking through ChurchSuite to ensure both DBSs & the recording of the same are up to date.
- **Training:** On three occasions both St Mary's Safeguarding Training Officer & the PCC Secretary have facilitated those requiring assistance to complete their online training thus ensuring an inclusive & flexible approach. St Mary's Safeguarding Training Officer has spoken to the Team Leader for the largest church group of which many members are still required to undertake Safeguarding Training. She has subsequently attended a practice to speak to the group concerned hoping that more of the group will undertake their respective Safeguarding training. The Safeguarding Officer for St Leonard's has reported that the Safeguarding Officer at Holy Trinity and the Team Vicar (Holy Trinity & St Leonard's) set a date in February (25th) to offer C0/1 training at Holy Trinity Church & that those requiring the training at St Leonards would join that.
- Both **training & DBS checks** are key to ensuring we have a safe & caring church. Therefore, can the team kindly & respectfully request that individuals respond at their earliest convenience when asked to undertake the training relevant to their role or are required to have a current DBS certificate. Both training & DBS clearances (where

required) are set out in the Church of England Parish Safeguarding Handbook 2018 with which we need to comply/have signed up to.

- **The Safeguarding Team** across the Team Parish met 3 times (once per term) during 2022 to share updated information/experiences & support each other in the important work they undertake, often on their own.
- Since the last APCM there has been one potential **Safeguarding issue** which was dealt with as appropriate & resolved.
- The PCC Safeguarding Officer would like to thank the Diocesan Safeguarding Team & the Team Rector for their advice & support in respect of Safeguarding matters. She would also like to thank the Team Vicar for Holy Trinity & St Leonard's & the respective Safeguarding Officers in each of the 3 churches, St Mary's Safeguarding Training Officer & the PCC Secretary for all their assistance/efforts as well as all those who have completed their training &/or obtained DBS clearance in the past year.

Linda Goodwin Parish Safeguarding Officer